

MEMBERSHIP FREEZE REQUEST

DATE: _____

Please review and complete the following:

- A monthly membership can be frozen for medical reasons provided there is still one (1) week remaining on their membership and a medical note is provided.
- An annual membership can be frozen an unlimited number of times provided there is still one (1) week remaining on their membership.
- Memberships cannot be frozen until submission of the Membership Freeze Request Form is completed. No back dating is permitted.
- The membership expiration date will be extended the length of the freeze per occurrence.
- If using the monthly payment via the credit card option, payments will continue to be taken during the freeze duration.
- Each membership freeze is for a minimum of one (1) week.
- By signing this request form, you recognize and accept the parameters for your membership freeze as outlined below.

Personal Information	
First & Last Name	
Address	
Town/City & Province	
Postal Code	
Phone Number	
Email	
MEMBER Signature	
Membership Information (STAFF USE ONLY)	
Age Category	
Membership Type	
Hold Start Date	
Hold End Date	
Intake STAFF Name	
Perfect Mind Freeze Input	
Current Membership Expiration Date	

Personal information provided on this form will be used to facilitate contact and temporary suspension(s) of Abbey Centre memberships. This information is collected under the authority of Section 4(c) of the Protection of Privacy Act and will be protected under Part 1 of the Act. Questions regarding the collection and/or use of this information may be directed to the Information Governance Coordinator at access@blackfalds.ca